



DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
OFFICE OF THE ADJUTANT GENERAL
COMMONWEALTH OF PENNSYLVANIA
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CFMO

30 October 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Construction and Facility Management Office (CFMO) Strategic Energy Management

1. References:

- a. Army Regulation (AR) 420-1 Army Facilities Management 12 FEB 2008
- b. 2007 Energy Independence and Security Act 19 DEC 2007
- c. Executive order 13423 26 JAN 2007
- d. 2005 Energy Policy Act 08 AUG 2005
- e. 10CFR 431.66 Energy Conservation Standards 18 MAR 1998

2. Purpose: This memorandum provides guidance for energy conservation and enhancing energy security throughout Commonwealth Facilities.

3. Background: Last year we spent over \$12 million in utility costs; over a third of that cost was for electrical services. We cannot sustain these costs over time, especially with the fiscal constraints on our budget. In FY-14, our DPW budget has been cut in half. As a result, we will have to transfer funds from other accounts to cover these costs. This will have a direct impact on our readiness accounts. We must change our culture and become more energy conscious and start practicing energy conservation. Therefore, I am directing the following policies:

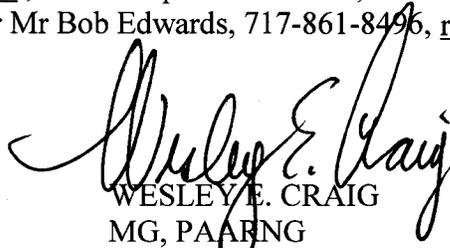
4. Policy:

- a. All high capacity refrigerators and freezers (those used in dining halls) used at Commonwealth Facilities will be emptied, cleaned, and shutdown between IDT periods to conserve energy.
- b. Ensure all air conditioning and heating units, lights, appliances, shop equipment, and any other energy consuming devices are adjusted to minimal levels or completely turned off between IDT periods, especially areas that are not used between periods. This includes the drill hall.
- c. Exterior doors attached to heated or cooled workspaces will remain closed to conserve energy.
- d. Full Time Unit Staff (FTUS) will turn off all lights, automation equipment, monitors, and office equipment upon completion of the duty day (RCAS computers will remain on).
- e. Kitchen appliances such as microwaves, coffee pots, and toasters will be consolidated into a common break room. Personal appliances (i.e., TVs and refrigerators) are not authorized and should be removed from the facility.

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- f. Each facility should have one common area with a TV. Multiple TV's for a building are not authorized unless for operational reasons (i.e. JEOC).
 - g. As units conduct OIP Inspections or conduct staff assistance visits they will check to ensure compliance with this policy.
5. Units will report by facility through their chain of command once they are in compliance. O6 level headquarters will consolidate their report and submit to the CFMO NLT 20 December 2013.
6. POCs for this memorandum is LTC Christopher McDevitt, 717-861-8364, Christopher.d.mcdevitt.mil@mail.mil ; CPT Joseph D Martinkis, 717-861-2614, joseph.d.martinkis.mil@mail.mil; or Mr Bob Edwards, 717-861-8496, robeedward@state.pa.gov



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