



**Wilkes Barre Readiness Center  
280 Market Street  
Wilkes-Barre, PA 18704**

The Wilkes Barre Readiness Center (RC) is owned and operated by the Commonwealth of Pennsylvania. The Readiness Center is available for rental for official and unofficial uses subject to availability. The RC is ideal for many unofficial uses such past rentals include circuses, boxing events, pet expos, job fairs and wrestling tournaments. More intimate rentals include graduation parties, charity events, Girls Scouts and little league tryouts.

#### **DRILL HALL**

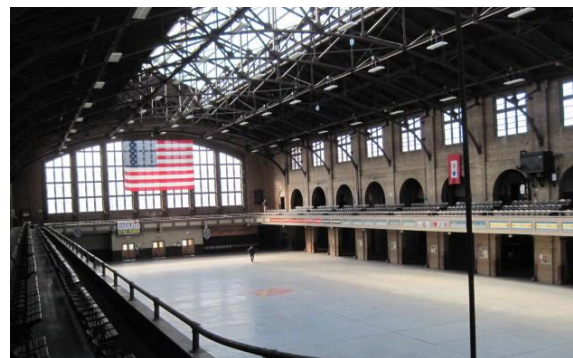
This massive structure was built in 1923 and includes original drill floor and upper level seating. The drill hall offers approximately 25,000 square feet of rental space that can easily accommodate a variety of social functions. Capacity ranges from 3,000 to 4,000 people. Approximately 850 people can sit in the upper level of the drill floor. The facility also includes:

- **Parking-** paved parking for 200 vehicles, including 6 handicapped, are available.
- **Accessibility-** there are handicapped accessible entrance ramps outside the facility.
- **Kitchen-** Renters may use the kitchen for events. The facility also offers a food warmer display and buffet equipment. Food service and catering is permitted.
- **There is a concession stand available for rent on the drill floor.**
- **The RC does provide PA system hook up but renters must provide equipment.**

**ALCOHOLIC BEVERAGES.** The use of beer and alcohol is permitted in connection with such functions as long as such use complies with all applicable state and local laws and regulations.

**RESERVING AND SCHEDULING USE OF FACILITY.** ALL events must be scheduled in advance. To check on availabilities and/or schedule the Wilkes Barre drill hall contact the Wilkes Barre Readiness Center at 570-288-6641, ext. 108.

#### **WILKES BARRE READINESS CENTER**



## **RENTAL FEES AND INFORMATION**

**All rentals require signature of a standard rental agreement in advance. The senior onsite military administrative officer or their formally delegated military representative is the point of contact for the scheduling of all official or unofficial armory rentals.**

**All unofficial events require liability insurance; and, if alcohol is served, liquor liability insurance is also required.**

**Rental fee to use the facility is \$490 per hour or \$2,462 per day. Certain specific organizations are authorized reduced or no-cost rentals (military, veterans, scouting, Red Cross).**

**Custodial fee for Wilkes Barre is not included in the rental fee. Although general clean up is included in the rental price someone from the facility must be present during all rentals that take place in the Drill Hall. A \$60 per hour fee is charged to the renter.**

**A fee for consumable supplies (paper towels, toilet paper, toilet soap, cleaning materials, etc.) equal to twenty (20) per cent of the appropriate rental rate (hourly/daily) will be assessed for all rentals involving the use of the inside areas of the armory. This fee will apply even though the rental fee itself is waived or reduced, and will be applied against the normal rental rates.**

**The DMVA Office of Facilities and Engineering approves the use of the Readiness Center Drill Hall and processes all rental agreements. Use of this facility for any purpose must be approved in advance by the Office of Facilities and Engineering. For additional information or questions about the Wilkes Barre Drill Hall, please contact the Wilkes Barre Readiness Center at 570-288-6641, ext. 108 or the DMVA Office of Facilities and Engineering at 717-861-8581.**